

**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville Ohio**  
**November 23, 2015**

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**Council Members Present:**

Heidi Robinson, Council President  
Lynne Snider  
Dale Brussee  
Mary Renner  
Ryan Yzenski  
Olivia Newbold

**Other Village Officials**

Gavin Renner, Mayor  
Darrell Ball, Chief of Police  
Sharon Brussee, Clerk of Council

**Guests Present:**

No guests present.

**Call to Order/Pledge of Allegiance:**

The Village of Thornville Regular Council meeting was called to order by Mayor Gavin Renner on November 23, 2015 at 7:00 p.m. by saying the Pledge of Allegiance.

**Roll Call:**

Roll call taken with all members present.

**Approval of Agenda for Regular Council Meeting for November 23, 2015:**

A **motion** to approve the agenda for November 23, 2015 was made by Council President Heidi Robinson and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Approval of Minutes from Regular Council Meeting for October 26, 2015:**

A **motion** was made by Councilwoman Olivia Newbold to approve the minutes from the October 26, 2015 Council Meeting and was seconded by Council President Heidi Robinson. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Approval of Minutes from Special Council Meeting for November 16, 2015:**

A **motion** was made by Council by Councilwoman Mary Renner to approve the Special Meeting minutes from November 16, 2015 and was seconded by Councilman Ryan Yzenski.

Discussion held. Councilwoman Olivia Newbold referred to page 2 of the Special Council minutes and requested that picture she has referenced is attached to the back of the minutes. Councilwoman Olivia Newbold also commented that she would like her email that is listed on page 2 to be changed to [onebold.council@gmail.com](mailto:onebold.council@gmail.com). It was stated it could not be changed because that was the email given at the Special Council meeting, but that it could be given during the Council Comments. Councilwoman Olivia Newbold also requested to listen to the recording at a later date, and Mayor Gavin Renner responded that this can be done. Clerk of Council Sharon Brussee asked Councilwoman Olivia Newbold for clarification of the spelling for counsel or if she meant council listed on page 3. Councilwoman Olivia Newbold responded that counsel is correct. Mayor Gavin Renner asked if this was from a solicitor, and Councilwoman Olivia Newbold responded that it was not.

With no further discussion, a **motion** was made by Councilwoman Olivia Newbold to amend the **motion** to insert the picture and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

Further discussion was held regarding the original **motion** because Councilwoman Lynne Snider was not present at the Special Council meeting. Clerk of Council Sharon Brussee stated that she will strike Councilwoman Lynne Snider's name at the top of the minutes under Council Members Present. A roll call vote was taken on the original motion to approve the Special Council minutes. **Motion passed 5 yeas and 1 abstention.**

**Police Report for October 2015:**

Police Chief Darrell Ball presented the October 2015 Police Report.

**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville Ohio**  
**November 23, 2015**

---

Cases Handled:

- 1 Assistance Call
- 1 Lockout
- 1 Theft
- 2 Traffic Cases

Auxiliary Hours Worked

Total: 73

Craig Garver – 16

Chuck Sutphen – 16

Brett Blake – 12

Jamie Sickels – 13

David White – 0 On Leave Air National Guard

Wendy Swinehart – 16

Training Attended

Officers are finishing up four (4) hours of mandated training from the Ohio Peace Officers Training Academy (OPOTA). This is continuing education for the year 2015. Next year continuing education will be 11 hours per OPOTA.

**Items of Importance**

October 18, 2015 Country Fair. Had 4 officers on duty, and there were no major issues. Discussion was held. It was asked if it was ever discussed about moving the Country Fair at the ball park so that it wouldn't shut down the main streets in the Village. Chief Darrell Ball stated it would be very difficult with 184 vendors and if it rained it would be muddy. Councilman Dale Brussee responded that it had been discussed before, but it would not be a street fair, if it was held at the ball park.

October 29, 2015 Subject advised of her car had been gotten into at the school as she was taking her children trick or treating. Trick or treat went well with only problem being the car theft and two lost children. The children's parents were found with no issues.

**Mayor's Report for November 23, 2015:**

Mayor Gavin Renner gave a verbal Mayor's Report to Council.

Correspondence

- Notice to Legislative Authority regarding alcohol permits renewals. Council has until February 1, 2016 to register an objection with Ohio Department of Commerce.
- Notice from Ohio Municipal league regarding training for Mayor's Court.
- Letter from W. E. Quicksall & Associates regarding their services as an engineering firm.

Email

- Received email from/to Council Clerk regarding additions to meeting minutes from special meeting dated Nov 23rd, 2016. We've discussed the appropriate level of detail for minutes in the past and keeping them simple. Recommending we continue with that practice.
- Received email from Tom Johnson regarding newspaper article in the Perry County Tribune.
- Email from OPOTC regarding certifications for Thomas Tharp. Officer Tharp is certified for active duty.

Meetings

- Attended Glenford Regular Council meeting on Nov 11, 2015. Subjects discussed included the sewer and water projects.

Discussion was held regarding the email from Tom Johnson. It was stated that it was basically about the article in the *Perry County Tribune* regarding the Burr Oak Water Proposal.

**Monthly Water Report to Perry County Commissioners for October 2015:**

**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville Ohio**  
**November 23, 2015**

---

A **motion** was made by Councilman Dale Brussee to receive the Monthly Water Report to the Perry County Commissioners for October 2015 and was seconded by Councilwoman Mary Renner.

Discussion held. Mayor Gavin Renner stated that Commissioner Jim O'Brien had advised him there is a water leak between Sheridan High School and Thornville. Mayor Renner added that may be accounting for the water loss.

A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Monthly Water Report to Council for October 2015:**

With no discussion held, a **motion** was made by Council President Heidi Robinson to receive the Monthly Water Report to Council for October 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Mayor's Court Report for October 2015:**

With no discussion held, a **motion** was made by Councilwoman Mary Renner to receive the Monthly Mayor's Court for October 2015 and was seconded by Councilwoman Lynne Snider. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Presentation and Payment of Bills:**

Mayor Gavin Renner presented the bills to Council.

With no discussion held, a **motion** was made by Councilwoman Lynne Snider to pay the bills and was seconded by Councilwoman Olivia Newbold. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Bank Reconciliation:**

With no discussion held, a **motion** was made by Council President Heidi Robinson to receive the Bank Reconciliation for October 31, 2015 and was seconded by Councilwoman Mary Renner. A roll call vote was taken with all members voting yea. **Motion passed 6-0.**

**Fiscal Officer's Report:**

Fiscal Officer Melissa Tremblay was not in attendance and there was no report given.

**Zoning Report – Council Representative Dale Brussee:**

Council Representative Dale Brussee gave the Zoning Reports to Council. He stated there were 2 meeting held in November.

Regular Zoning Meeting held on November 2.

- ❖ Zoning Inspector's October Report
- ❖ Update on Stop Work Order for Main Street property

Special Zoning Meeting held on November 16.

- ❖ Daniel Grosse driveway. It was agreed that Mr. Grosse would partially pave his driveway and the remainder of the driveway will be paved upon the completion of his house.
- ❖ Brandon Fox driveway. It was approved to try a new material to see if it remains dustless.

Discussion held on the new material. Councilman Ryan Yzenski asked what the new material is. Council Representative Dale Brussee responded that it is processed millings.

Mayor Gavin Renner also commented that Zoning Chair Ron Dittoe resigned from the Zoning Board. It was stated a copy of his letter of resignation will be presented at the next Council meeting. Mayor Renner wanted to thank Ron Dittoe for his service. Council Representative Dale Brussee responded it is effective at the end of the year. Discussion was held. It was asked by Council President Heidi Robinson if there would be a quorum with the resignation of Ron Dittoe. It was stated there would still be a quorum with two members. Council President Heidi Robinson stated that Zoning Board

**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville Ohio**  
**November 23, 2015**

openings should be posted on Facebook. It was also discussed if Zoning Board members could receive a stipend, and it was stated that it is prohibited pursuant to the Ohio Revised Code.

**Committee Reports**

**Parks and Recreation – Chairperson Lynne Snider**

Councilman Dale Brussee gave the Parks and Recreation Report.

- ❖ Discussion about redoing the sand volleyball court for the summer.
- ❖ Will be having a December committee meeting.

**Public Facilities and Safety – Chairperson Dale Brussee**

- ❖ Discussion regarding Peddling/Solicitation Permits.
- ❖ No December Committee Meeting.

**Personnel – Chairperson Heidi Robinson**

- ❖ Committee voted to accept the final changes to the Personnel Manual.
- ❖ Personnel Manual will be sent at the beginning of December to Solicitor Zets for his review.
- ❖ No December Committee Meeting.

**Finance – Chairperson Mary Renner**

- ❖ Quick review of 2015 and 2016 Appropriations.
- ❖ Discussed a need for Council to have more active interest in the finance reports. She added many of these reports are reviewed at home, and if any Council member has any questions to please ask.
- ❖ No December Committee Meeting.

Mayor Gavin Renner stated that since it is the end of the year that he will be looking at committee assignments for next year. He stated that Council members can email him with their preferences. Councilman Dale Brussee stated that he is happy with the committees that he is currently on. Councilwoman Lynne Snider and Councilwoman Olivia Newbold responded that they would both like to stay on the Parks and Recreation Committee. Councilwoman Mary Renner responded that she would like to be taken off the Finance Committee.

**Unfinished Business:**

None

**New Business:**

None

**Council Comments:**

**Councilwoman Olivia Newbold** provided her new email [onewbold.council@gmail.com](mailto:onewbold.council@gmail.com).  
**Councilman Dale Brussee** had no comment.

**Council President Heidi Robinson** commented that the meetings are becoming very unorganized, very disruptive and very long. She stated this presents a huge issue for the Clerk of Council, and she added the minutes are hard enough without all of the interruptions and chitter-chatter from everyone. Council President Heidi Robinson stated that it must very difficult to get all of the conversations with everyone talking at the same time, and the information that is being pulled off the recording can't be very clear. Council President Heidi Robinson recommended tightening up the meetings, and whoever is facilitating the meetings is in control, and the only time that anyone should be speaking is when they are called upon. She strongly recommended in practicing this to help out the Clerk of Council and it will also keep things running smoothly.

**Councilman Ryan Yzenski** had no comment.

**Councilwoman Mary Renner** reminded Council there needs to be an Organizational Meeting to be held the first week in January. Discussion held. It was stated that it will be held January 4, 2016 at 7:30 p.m. after the Zoning Meeting.

**Councilwoman Lynne Snider** agreed with Council President Heidi Robinson that the meetings need to come back to order and it is under Council Rules as to how the meetings are to be run.



**Minutes**  
**Regular Council Meeting**  
**3 South Main Street**  
**Thornville Ohio**  
**November 23, 2015**

**Mayor Gavin Renner** agreed with Council President Heidi Robinson's comments. Mayor Renner asked if the talk between Council members should be allowed. Councilman Dale Brussee stated according to Council Rules that the Mayor dictates who speaks, and the Mayor can allow anyone to speak at any time. Councilman Dale Brussee stated that Citizen Comments are to allow the public to speak. Councilwoman Lynne Snider stated the Citizen Comments at the end of the meeting are the time for citizens' comments unless they have asked to be put on the agenda. She added that it is very disruptive when the meetings are opened up to everyone. Councilman Dale Brussee stated it becomes a problem when there is repetitive comments and off-subject. Mayor Gavin Renner agreed with those comments.

**Clerk of Council Sharon Brussee** voiced her concern about the last Regular Council meeting. She stated that her past experience in business meetings there is a time to speak. She stated this meeting was beginning to sound like a free-for-all. She stated that was bad enough that she had to call a Point of Order, and she added there were people talking during a vote. She stated the public needs to be informed on how Council meetings are conducted. She placed a page from the Rules of Order on the table as the expectations that Council has on running the meetings. She added that Council is trying to do the people's business, and the public is not allowing Council to do it. Clerk of Council Sharon Brussee stated that she understands their concerns and frustrations, but there is a time for that. She added that people were talking about their sidewalks and kids during the discussion about weeds and grass. She stated the time for that discussion was under Citizen Comments, and there needs to be more control when citizens are off-topic. Clerk of Council Sharon Brussee also raised her concern about Twitter and Facebook that was not discussed during the Special Council meeting. She stated that she has a concern with pictures being posted of Council members because of stalking.

**Citizens Comments:**

None.

**Meeting Announcements:**

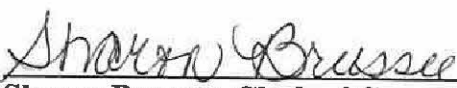
Parks and Recreation Meeting December 21 To Be Announced  
Discussion was held regarding the December Parks and Recreation meeting. Councilwoman Lynne Snider gave an overview of the budget. Council President Heidi Robinson suggested to Councilwoman Olivia Newbold to get an estimate from a contractor. Councilwoman Olivia Newbold responded that the contractor wants her to contact a landscaper regarding grass in the sand at the volleyball court before getting an estimate. Councilwoman Lynne Snider responded that she didn't know if the Parks and Recreation budget has that kind of money. Councilwoman Mary Renner suggested that Councilwoman Olivia Newbold talk with Village Administrator Beth Patrick about the budget. Councilman Dale Brussee stated that 2016 Appropriations would have to be re-evaluated in order to add a new project. He recommended getting people (corporate and individuals) on-board once it is approved, and it can be discussed at that time. Councilwoman Olivia Newbold asked about the possibility of setting up a GoFundMe account. Mayor Gavin Renner stated that he would check with Solicitor Zets regarding the legality of a GoFundMe account.

Council Meeting December 28

**Adjournment:**

With no further discussion held, a **motion** was made by Councilman Dale Brussee to adjourn and was seconded by Councilman Ryan Yzenski. A roll call vote was taken with all members voting yea. **Motion passed 6-0.** Meeting adjourned at 7:50 p.m.

  
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Gavin Renner, Mayor

  
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Sharon Brussee, Clerk of Council